

# Coffee Shop Supervisor

**Are you looking for an opportunity with lots of variety?**

**Do you have exceptional customer service skills?**

**Are you super organised and able to think on your feet?**

**Do you have a real passion for coffee?**

**We may just have the job you have been looking for!**

In this hands-on role, our Supervisor will work closely with an experienced team of staff to ensure high quality daily operational success of our Coffee Shop.

**Your Main Responsibilities will include:**

- Ensure an exceptional standard of customer service is maintained
- Manage all stock orders
- Manage rotation of stock
- Process customer orders
- Barista - hot & cold drink preparation
- Food preparation & presentation
- Assist with staff rostering
- Lead and Mentor team of staff
- Ensure a high standard of hygiene, cleanliness & safety
- Ensure all relevant procedures are followed.

**The Successful Candidate will need:**

- Exceptional customer service and presentation skills
- Ability to multi task and use initiative
- Previous Café/Coffee Shop management experience
- Barista qualification & experience at busy café
- Food Handling - basic food preparation skills
- Food Safety Supervisor Certificate
- Barista Certificate

If you have a genuine passion for people, Food and Coffee and have the experience we are looking for then we would love to hear from you.

Please apply via our website or email Cathie Bentley our HR Manager - [cathie@stmarysbandclub.com.au](mailto:cathie@stmarysbandclub.com.au)