



Meeting and Conferences



Rooms

Gateway Room 1

Gateway Room 1 is perfect for small seminars, staff training days and presentations. It offers natural light, an outdoor terrace, private lift and wheelchair access.

Gateway Room 2

Gateway Room 2 is ideal to host small to medium size events. The Gateway Room also has natural light plus has the added facility of a fully stocked cocktail lounge area, an outdoor terrace, private lift and wheelchair access.

Gateway Function Centre

The Gateway Function Centre combines Gateway Room 1 and Gateway Room 2 to cater for large events.

Auditorium

The Auditorium offers the perfect venue for large functions, events, trade shows and presentation dinners with a dining capacity of up to 500 guests. The Auditorium includes state of the art sound and lighting equipment, 2 projector screens, adjustable stage, dancefloor and two fully contained bars.

Capacities

| Room | Banquet | Cocktail | Classroom | Theatre | U-Shape |
|-------------------------|-----------|----------|-----------|---------|---------|
| Gateway Room 1 | 30 - 50 | 80 | 40 | 80 | 30 |
| Gateway Room 2 | 50 - 60 | 130 | 50 | 100 | 70 |
| Gateway Function Centre | 70 - 150 | 220 | 120 | 160 | 100 |
| Auditorium | 200 - 500 | 700 | 400 | 700 | N/A |

Room Hire

| Room | Half Day | Full Day |
|-------------------------|----------|----------|
| Gateway Room 1 | \$210 | \$270 |
| Gateway Room 2 | \$250 | \$315 |
| Gateway Function Centre | \$290 | \$350 |
| Auditorium | \$1,000 | \$1,200 |

*Gateway Rooms both include an outdoor terrace, have a private lift and wheelchair access.

** All pricing subject to change.

Extras

| | |
|-------------------------|-------------------|
| Flipchart with markers | \$15 |
| Whiteboard with markers | \$15 |
| Screen | \$15 |
| Date Projector | \$15 |
| Laser pointer | \$10 |
| Cordless microphone | \$10 |
| Lapel microphone | \$10 |
| Ipod Dock | Complimentary |
| Compact Disc Player | Complimentary |
| Wi-Fi | Complimentary |
| Chair cover with sash | \$5.00 per chair |
| Black table linen | \$13.00 per cover |

* Management will assess all events on an individual basis and where it is deemed that security will be required, the client will be advised and should the booking be confirmed, be required to cover the cost of security during the event.

** Events held in the Auditorium require a sound and lighting technician for audio-visual displays, entertainment, etc. An hourly rate of \$65.00 applies (Mon-Fri) and \$75.00 per hour (Sat-Sun) for a minimum of 4 hours.

*** All pricing subject to change.

| | |
|--|--------------------------------|
| Security* (at venue discretion) | \$50.00 per hour, per guard |
| Sound & Lighting (Mon – Fri**) (Auditorium bookings only) | \$80.00 per hour |
| Sound & Lighting (Sat – Sun**) (Auditorium bookings only) | \$80.00 per hour |
| DJ (duration of 5 hours) | \$550.00 |
| Jukebox | \$250.00 |
| Helium Balloons | \$6.50 per clusters of 3 |
| Ceiling draping with fairy lights (functions rooms, except Auditorium) | \$600.00 full room |
| Ceiling draping without fairy lights (functions rooms, except Auditorium) | \$500.00 full room |

On Arrival

Freshly Brewed Coffee & Tea

\$3.00 PER PERSON

Freshly Brewed Coffee, Tea & Cream

Assorted Biscuits

\$3.70 PER PERSON

Duration of your Function

Continuous Freshly Brewed Coffee & Tea

\$5.70 PER PERSON

Continuous Freshly Brewed Coffee &

Tea and Cream Assorted Biscuits

\$6.60 PER PERSON

Menu Items

Mini Assorted Quiches (3 pieces)

\$5.65 PER PERSON

Assorted Freshly Cut Sandwiches

(1 Sandwich)

\$7.50 PER PERSON

Hot Finger Food

(Minimum 3 items pp) with condiments

\$7.50 PER PERSON

Scones with Jam and Cream

(2 Pieces)

\$6.30 PER PERSON

Assorted Cakes & Slices

(3 Pieces)

\$6.90 PER PERSON

Fresh Fruit Platter:

Medium (6-8 people)

\$80.00 PER PLATTER

Large (8-12 people)

\$105.00 PER PLATTER

Fresh Cheese Platter:

Medium (6-8 people)

\$80.00 PER PLATTER

Large (8-12 people)

\$105.00 PER PLATTER

Morning / Afternoon Tea



* All pricing subject to change.



Lunches

Light Lunches

\$29.00 PER PERSON

Assortment of freshly cut sandwiches

Seasonal fresh fruits

Continuous tea & coffee

Healthy Lunches

\$34.00 PER PERSON

Assortment of freshly cut sandwiches

Crusty baguettes

Mixed Cakes

Seasonal fresh fruits

Continuous tea & coffee

Delicious Lunches

\$39.00 PER PERSON

Gourmet Wraps

Assorted crusty baguettes with gourmet toppings

Potato wedges with sweet chilli sauce & sour cream

Mixed cakes

Seasonal fresh fruit

* All pricing subject to change.

Contact Us

411 Great Western Hwy, St Marys NSW 2760

Located in the heart of St Marys, The Gateway is a leading Western Sydney venue. We offer complimentary onsite parking, wheelchair access, vehicular access to rear loading dock and a service lift.

The Gateway is conveniently located near the St Marys shopping precinct with easy access to the M4 and a short walk to the train station.



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