



**GATEWAY**  
FUNCTIONS & EVENTS

**Meeting and Conferences**



# Rooms

## **Gateway Room 1**

Gateway Room 1 is perfect for small seminars, staff training days and presentations. It offers natural light, an outdoor terrace, private lift and wheelchair access.

## **Gateway Room 2**

Gateway Room 2 is ideal to host small to medium size events. The Gateway Room also has natural light plus has the added facility of a fully stocked cocktail lounge area, an outdoor terrace, private lift and wheelchair access.

## **Gateway Function Centre**

The Gateway Function Centre combines Gateway Room 1 and Gateway Room 2 to cater for large events.

## **Auditorium**

The Auditorium offers the perfect venue for large functions, events, trade shows and presentation dinners with a dining capacity of up to 500 guests. The Auditorium includes state of the art sound and lighting equipment, 2 projector screens, adjustable stage, dancefloor and two fully contained bars.

## Capacities

Room	Banquet	Cocktail	Classroom	Theatre	U-Shape
Gateway Room 1	30 - 50	80	40	80	30
Gateway Room 2	50 - 60	130	50	100	70
Gateway Function Centre	70 - 150	220	120	160	100
Auditorium	200 - 500	700	400	700	N/A

## Room Hire

Room	Half Day	Full Day
Gateway Room 1	\$210	\$270
Gateway Room 2	\$250	\$315
Gateway Function Centre	\$290	\$350
Auditorium	\$1,000	\$1,200

\*Gateway Rooms both include an outdoor terrace, have a private lift and wheelchair access.

\*\* All pricing subject to change.



# Extras

Flipchart with markers	\$15
Whiteboard with markers	\$15
Screen	\$15
Date Projector	\$15
Cordless microphone	\$10
Lapel microphone	\$10
Wi-Fi	Complimentary
Chair cover with sash	\$5.00 per chair
Black table linen	\$13.00 per cover

Security* (at venue discretion)	\$50.00 per hour, per guard
Sound & Lighting (Mon – Sun**) (Auditorium bookings only)	\$80.00 per hour
DJ (duration of 5 hours)	\$550.00
Jukebox	\$250.00
Helium Balloons	\$6.50 per clusters of 3
Ceiling draping with fairy lights (functions rooms, except Auditorium)	\$600.00 full room
Ceiling draping without fairy lights (functions rooms, except Auditorium)	\$500.00 full room

\* Management will assess all events on an individual basis and where it is deemed that security will be required, the client will be advised and should the booking be confirmed, be required to cover the cost of security during the event.

\*\* Events held in the Auditorium require a sound and lighting technician for audio-visual displays, entertainment, etc. An hourly rate of \$80.00 applies (Monday-Sunday) per hour for a minimum of 5 hours.

\*\*\* All pricing subject to change.

## On Arrival

Freshly Brewed Coffee & Tea

**\$3.00 PER PERSON**

Freshly Brewed Coffee, Tea & Cream  
Assorted Biscuits

**\$3.70 PER PERSON**

## Duration of your Function

Continuous Freshly Brewed Coffee & Tea

**\$5.70 PER PERSON**

Continuous Freshly Brewed Coffee &  
Tea and Cream Assorted Biscuits

**\$6.60 PER PERSON**

## Menu Items

Mini Assorted Quiches (3 pieces)

**\$5.65 PER PERSON**

Assorted Freshly Cut Sandwiches  
(1 Sandwich)

**\$7.50 PER PERSON**

Hot Finger Food  
(Minimum 3 items pp) with condiments

**\$7.50 PER PERSON**

Scones with Jam and Cream  
(2 Pieces)

**\$6.30 PER PERSON**

Assorted Cakes & Slices  
(3 Pieces)

**\$6.90 PER PERSON**

Fresh Fruit Platter:

Medium (6-8 people)

**\$80.00 PER PLATTER**

Large (8-12 people)

**\$105.00 PER PLATTER**

Fresh Cheese Platter:

Medium (6-8 people)

**\$80.00 PER PLATTER**

Large (8-12 people)

**\$105.00 PER PLATTER**

Morning / Afternoon Tea



\* All pricing subject to change.



## Lunches

### Light Lunches

**\$29.00 PER PERSON**

Assortment of freshly cut sandwiches  
Seasonal fresh fruits  
Continuous tea & coffee

### Healthy Lunches

**\$34.00 PER PERSON**

Assortment of freshly cut sandwiches  
Crusty baguettes  
Mixed Cakes  
Seasonal fresh fruits  
Continuous tea & coffee

### Delicious Lunches

**\$39.00 PER PERSON**

Gourmet Wraps  
Assorted crusty baguettes with gourmet toppings  
Potato wedges with sweet chilli sauce & sour cream  
Mixed cakes  
Seasonal fresh fruit

*\* All pricing subject to change.*

# Contact Us

411 Great Western Hwy, St Marys NSW 2760

Located in the heart of St Marys, The Gateway is a leading Western Sydney venue. We offer complimentary onsite parking, wheelchair access, vehicular access to rear loading dock and a service lift.

The Gateway is conveniently located near the St Marys shopping precinct with easy access to the M4 and a short walk to the train station.



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